

Enter the text guide

⓪ Menu + ⓪ >> + ⓪ >> + "PREFIXES"

End a call or an operation í

Use loudspeaker and hands-free modes


Make a call without using the handset

Dial without 

Answer a call without using the handset

Select ⓪ Lx key flashing

Switch to hands-free

Ⓐ + 

Activate/deactivate loudspeaker

Ⓐ

Activate/deactivate mute Pre-programmed headset mode

È Mute
í + * + 1 simultaneously
+ ⓪ L3 (LED on)

Headset/handset

í (or ⓪ R8 for version <R6.1)

Call

By name (from key panel)

⓪ Name + enter first letter of the name + select the softkey when name is displayed

Attendant

9

External number

0 + external number

Abbreviated number

2 + abbreviated number

Redial last external Nr dialled

"REDIAL"

Using repertory key

⓪ associated to person you want to call

Avoiding receiving bips or intrusion

⓪ >> "PROTECT" + number you want to call

Sign-on / sign-off

⓪ >> "SIGN-ON" + your extension number + password + í + Nb you want to call

Automatic call-back

"AUTOMATIC CALLBACK" +

Intrusion

"INTRUSION"

Voice message

"VOICE PAGING"

Voice message to a group

Dial number of the group

Answer a call

Call pick-up

"PICKUP" + number of ringing extension

Call pick-up in a group

"PICKUP" + "GROUP"

General ringing call pick-up

"PICKUP" + "GENERAL"

Opening the doorphone

⓪ >> + "DOOR LOCK"

During a communication

Adjust volume of speakerphone

ì

Identify another incoming call On hold

⓪ Menu + ⓪ flashing key

⓪ flashing key

Answer a new call

⓪ flashing key

Broker's call

⓪ flashing key

Conference

Call a 2nd person + "CONFER"

Transfer a call to another extension

Dial extension Nr + 

Call park

"CALL PARK" + 2 digits code at your choice + í

Retrieve a parked call

"RETRIEVE" + chosen 2-digit code

Messages and callers file

Send a text message on not answering extension

⓪ >> + "MSG" + "DISC" + "SELECT" or "NEXT" + complete the message + "CONFIRM"

Read the callers file

"CALLERS"

Call forwarding

Immediate call forwarding

ACTIVATION

⓪ Menu + "CALL FWD" + choose type of call fwd + call fwd Nb + "CONFIRM"

DEACTIVATION

⓪ Call fwd

Remote call forwarding

⓪ Menu + "CALL FWD" + "REMOTE FWD" + yr extension Nr + choose type of call fwd + call fwd Nb + password

⓪ Call fwd (from your set)

Program a registered call forwarding

⓪ Menu + ⓪ >> + "FIXED FWD" + choose type of call fwd + call fwd Nb + "CONFIRM"

Program another registered call forwarding

Activate call forwarding

⓪ Call fwd

⓪ Call fwd

Programming your terminal

Reminder

ACTIVATION	DEACTIVATION
7 1 + HHMM	7 1 + 9
4 digits - time of the reminder	

Program dedicated repertory keys on line keys

○ Menu	○ Menu
+ ○ >>	+ ○ >>
+“DIRECTORY”+ press key to register	+“DIRECTORY” press key to register
+ Nr to register	+“BLANK”
+ “CONFIRM”	+“CONFIRM”
+ í	+ í

Change password

7 9 + old password
+ new password

Lock your phone

○ Menu	○ Menu
+“LOCK”	+“LOCK”

Retrieve from « all-calls » group

○ Menu	○ Menu
+“GROUP”	+“GROUP”

Temporary operator

○ Menu	○ Menu
+“GEN CALL”	+“GEN CALL”

Choose ringing melody & adjust loudspeaker volume

○ Menu	
+“RING-SPKR”	

Change voice paging mode (bi-directional mode)

○ Menu + ○ >>	
+“V.PAGING”	
+“MODIFY” + í	

Attendant facilities

Attendant console activation

○ Menu + “GEN-CALL”

Attendant console deactivation / programming of extra night set

○ Menu + “GEN-CALL” +
extra night set Nr + í
or “CONFIRM” or “MODIFY” or
“NONIGHTST”

Override of “do not disturb”

“OVERRIDE”

System call forwarding

○ Menu + “CALL-FWD”
+ ○ >> “SYSTEM”+ external
number (without 0)

Deactivate system call forwarding

○ Menu + “CALL-FWD”
+ ○ >> “CANC-SYST”

Call forwarding for a third party

○ Menu + “CALL-FWD”
+ ○ >> “REMOTE FWD”
+ number to forward + call
forwarding type + forwarding Nr +
○ Menu + ○ >> +“SYSTEM”+
“DATE”+ figures “CONFIRM”

Programming date and time

Programming abbreviated number

○ Menu + ○ >> +“SYSTEM”+
“ABBR-NR”+ Nr of list + short
number + complete number +
“CONFIRM”

Initialisation of password for an extension

○ Menu + ○ >> +“SYSTEM”+
1234 + ○ >> +“PASSWORD”+
+ extension Nr + “CONFIRM”

Hotel facilities

See user guide for hotel console



MD Evolution System telephone

DIALOG 4223 Professional

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